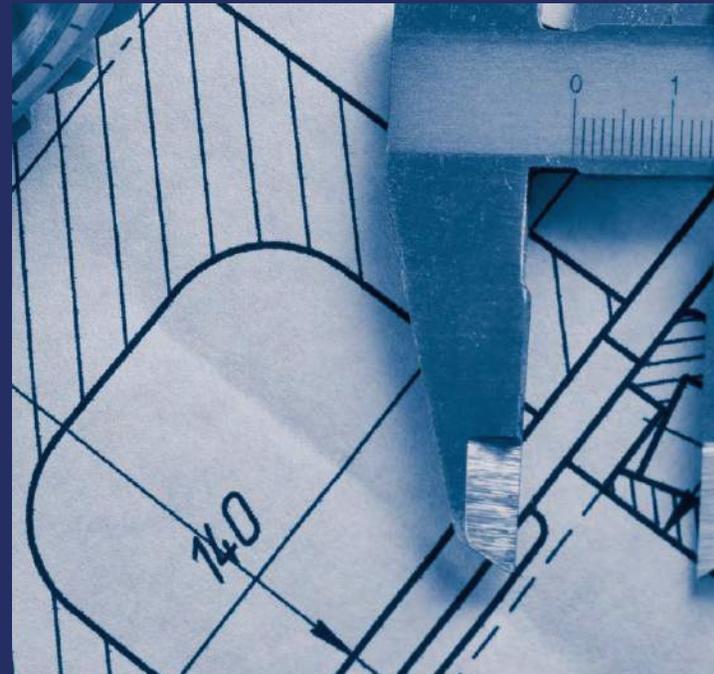


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ENGLISH FOR MANUFACTURING

The Language Partnership



The Language
Partnership

Delivering Excellence in Business English

ABOUT THE COURSE

Our courses develop both your English language and the real skills needed in your job. All our courses are organised around SMART targets that allow you to clearly review your progress. At the end of the course you get a detailed progress review, certificate and action plan. Every course follows our 10 step quality plan aimed at giving you a fantastic learning experience.

CONVENIENCE

We are very flexible about the number of sessions in the course and the venue. Lessons can take place either at our office - 70 Grand-Rue or at your office.

SPECIAL OFFER

In the course package we offer a free oral and written level testing for every participant + 5 email templates and a monthly language pack with lots of interesting vocabulary, expressions and grammar.

COURSE OBJECTIVES

- I can describe and organise a production/logistics/supply chain schedule.
- I can evaluate and describe data and statistics.
- I can accurately describe trends over time in reporting on performance.
- I can communicate with confidence to customers, suppliers and colleagues via email and phone.
- I can deal with a difficult message with tact and sensitivity.
- I can greet and make small talk with a customer. I can give a site tour.
- I can define the key quality and environmental standards in the site.
- I can clearly state health and safety regulations and give a health and safety induction.
- I can participate effectively in internal and external meetings.
- I can effectively negotiate the price of product with a supplier/customer.
- I can describe the structure, culture and values of my organisation.
- I can talk about the responsibilities in my job and the knowledge, skills and competencies required to do my job effectively.



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