



## ENGLISH FOR LEGAL PROFESSION

The Language Partnership

70 Grand-Rue, L-1660  
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# ABOUT THE COURSE

Our courses develop both your English language and the real skills needed in your job. All our courses are organised around SMART targets that allow you to clearly review your progress. At the end of the course you get a detailed progress review, certificate and action plan. Every course follows our 10 step quality plan aimed at giving you a fantastic learning experience.

## CONVENIENCE

We are very flexible about the number of sessions in the course and the venue. Lessons can take place either at our office - 70 Grand-Rue or at your office.

## SPECIAL OFFER

In the course package we offer a free oral and written level testing for every participant + 5 email templates and a monthly language pack with lots of interesting vocabulary, expressions and grammar.

## COURSE OBJECTIVES

- I can produce well-structured and precise professional emails giving legal advice, clarification.
- I can differentiate between a formal client facing email style and a semi-formal style suitable for colleagues.
- I can communicate complex legal issues with clarity.
- I can communicate difficult messages with tact and sensitivity.
- I can use a range of professional expressions, linking words and conventions to ensure greater fluency in my writing style.
- I can speak with professionalism to clients both over the phone and meetings.
- I can confidently describe the legal system in my country, define different areas of law, types of legal service and the key positions in the judicial process.
- I can deliver a complex legal presentation with fluency and cohesion.
- I can respond to difficult questions using a range of different techniques.
- I can use the passive voice effectively when describing legal issues with professional detachment.
- I can deploy a wide range of conventions and expressions in writing a legal contract.



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